

The Brooklin Inn is looking for a reliable, proactive, part time housekeeper to maintain the cleanliness of our 4 guest rooms.

Duties and Responsibilities

- Performs cleaning duties in all guest areas, including guest rooms, hallways and common areas, restrooms and other spaces assigned
- Ensures housekeeping standards are followed
- Maintains inventory of necessary supplies and keeps housekeeping room orderly
- Reports necessary maintenance items
- Follows all safety and sanitation policies
- Consistently offers professional, courteous service to guests as needed
- Responds timely to guests' special requests for miscellaneous items like extra towels, amenities, etc

Qualifications/ Skills

- Must be detail oriented and quality and precision focused
- Excellent organizational skills
- Strong interpersonal and problem solving skills
- Accountable and reliable
- Ability to work cohesively as part of a team
- Ability to proactively schedule any shifts off with other housekeeper

Experience

- Previous professional housekeeping experience preferred, but not required

Job Type:

- Part Time

Pay

- \$20-25 per hour, depending on experience
- Paid time off
- 50% discount at the restaurant

Schedule

- 10am to 3pm, 3 or 4 shifts per week

Start Date

- May 15, 2023
- Must be available to work through at least September.

To apply please email jenny@thebrooklininn.com Please include a resume and a short note telling us something about yourself. We look forward to meeting you!

We are currently closed for the season, please do not call or stop by. Thanks!

